

## How to book

- Online or telephone booking is preferred. Visit [rcn.org.uk/events](http://rcn.org.uk/events) or telephone 029 2054 6460 to make a credit card/Maestro payment.
- Alternatively, you may also complete and return this form with payment/remittance advice to:  
Event Registrations  
FREEPOST  
ROYAL COLLEGE OF NURSING  
You can also email this booking form to: [ev@rcn.org.uk](mailto:ev@rcn.org.uk) with your card details.

By sending this completed form, you are giving the RCN consent to process your credit card details.

and nearer to the event you will receive further information to help you get the most out of your event. If you are registered for the event, please contact: RCN Event Registrations on 029 2054 6460 Monday-Friday, 9am–4.30pm.

## Data protection

Your data will only be used for the purposes of managing this event and shared with exhibitors, sponsors and partners where consent has been given. Please see [www.rcn.org.uk/privacy](http://www.rcn.org.uk/privacy) for further details. By opting in, I consent to my contact data being shared with exhibitors sponsors and partners of this event.

To update your membership details, please visit [rcn.org.uk/MyRCN](http://rcn.org.uk/MyRCN)

## Event fees

Event fees:

The event fee includes registration for the event, with the exception of digital events, event materials, lunch and/or refreshments where indicated in the event programme. It does not include travel or accommodation.

Cancellations:

Cancellations received ten working days before the start of the event will be refunded, minus a 25% administration fee. No refunds can be processed after this date. Places can be substituted with the prior knowledge and agreement of RCN Events.

It may be necessary for reasons beyond the control of the organisers to alter the content and timing of the programme or the occasional identity of the speakers. RCN Events take no responsibility for non-refundable travel/accommodation in the case of a changed programme or cancelled event.

## If you need to enquire about further details of the event please contact:

RCN Events Team  
Royal College of Nursing  
20 Cavendish Square  
London W1G 0RN  
Tel: 020 7647 3577  
Fax: 020 7647 3411  
Email: [RCNevents@rcn.org.uk](mailto:RCNevents@rcn.org.uk)

To view our terms and conditions online, please visit: [rcn.org.uk/eventsterms](http://rcn.org.uk/eventsterms)

Event code:  
Source code:

Event title \_\_\_\_\_

Date of event \_\_\_\_\_

Date(s) attending \_\_\_\_\_

Abstract ref no. (if applicable) \_\_\_\_\_

### Your Details

RCN member    Yes        No            Member number \_\_\_\_\_

### Event Fees

Please check the RCN website for event fees and available discounts: [rcn.org.uk/events](http://rcn.org.uk/events)

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Please select one of the payment methods shown below, and sign at the bottom.